

UNIVERSITY of OXFORD SPORTS DEPARTMENT

OXFORD UNIVERSITY CLAY PIGEON SHOOTING CLUB RISK ASSESSMENT

DATE: 15/07/2017

Clay pigeon shooting training and competition

HAZARD	CONTROLS MEASURES IN PLACE	RISK FACTOR	FURTHER CONTROL MEASURES
Hit by shotgun	All members undergo safety training; novices supervised by qualified coaches, cages around shooting area preventing turning around	low	
Shotgun breach explosion due to mixing of cartridge bores	Ammunition issued by licensed person prior to shooting; no person to shoot with different calibres guns on the same day	low	Shooter should check that the barrel is clear before loading
Hit by falling clay pigeon / shard of broken clay pigeon	Suitable PPE (approved safety glasses, hat, covered footwear) to be worn at all times; all shoots are set up by professional grounds taking into account where the targets fall	low	Be aware of surroundings and other shooters
Hearing damage due to firing of guns	Suitable PPE (ear protection) worn at all times	Medium	Rules on ear protection are strictly enforced at shooting grounds and issued by the club.
Bruising to shoulder	Qualified coaches give instruction on appropriate gun mount, use and ammunition choice	Medium	Wear reasonably thick clothes; wear shooting vest; appropriate gun mount
Falling whilst carrying gun	Carried guns are unloaded; all members undergo safety training	Low	Guns are in a case or unequivocally safe, ie, broken for double barrel guns, streamer for semi-automatic
Travel to venue	Club Committee to check the insurance of drivers, in particular whether the insurance covers business use. Drivers to comply with all road safety laws and have a full driving license Hire vehicle drivers must have passed the University accredited driving course. Drivers must be over 21.	Low	In case of breaking down or accident, the Police should be called, informed of the presence of firearms, and advice sought; University Security to be notified on 01865 289999

Loss or misplacement of guns	<p>Trip registration forms to be sent to the Sports Federation no later than 5pm on the Thursday before the fixture. Sports Federation will forward the details on to security services</p> <p>The registration form for trips abroad must be sent a minimum of 1 prior to the trip departing. Club committee to supply Safety Officer with travel insurance documents and trip risk assessment</p> <p>All guns for a trip to be personally checked in/out by license holder in each individual vehicle. At least one Shotgun License holder must be present in each vehicle and is responsible for guns/ammunition carried.</p>	Low	Immediately check if a gun is suspected to be missing. Inform last known location if that is the case, and collect as soon as possible. If the gun cannot be located, the Shotgun License holder responsible for the gun must inform the Police immediately for advice.
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RECOMMENDATIONS FOR RISK REDUCTION

Action	By When?	By Whom?	Completed
Participants to wear appropriate clothing and PPE	31 Oct	Club Committee	Checked before every shoot by committee and shooting ground instructors
Club to ensure they have sufficient insurance a copy to be sent to the Sports Safety Officer	31 Oct	Club Committee	Covered by shooting ground insurance
Copies of instructor qualification and insurance to be supplied to Sports Safety Officer	31 Oct	Club Committee	No club instructor
Safety brief to be conducted by the committee and to document who has received the brief	31 Oct	Club Committee	All participants accompanied at all times by professional instructors, ALL newcomers briefed

Club President Date

Club Treasurer Date

Health and Safety Officer Date

RISK ASSESSMENT REVIEW

Date	Comments	Actions	Completed

Club President Date

Club Treasurer Date

Health and Safety Officer Date